
ISRHML – Family Larsson-Rosenquist Foundation

trainee expansion program

Minute – Counsel Board

Meeting		
Date	Tuesday, August 22, 2017	
Members	President of ISRHML Lars Bode, Chairman of the Counsel Board	Present
	President Elect of ISRHML Sharon Donovan	Present Has to leave after the presentations
	Treasurer of ISRHML Michelle McGuire	Absent
	Secretary of ISRHML Donna Geddes	Present
	President of the TEP committee Meghan Azad	Present
	Chair of the Science Review Board Shannon L. Kelleher	Present
	Family Larsson-Rosenquist Foundation Katharina Lichtner	Present
Guests		
Secretary	Kathrin Litwan	Present

Agenda	
1.	Welcome + Quorum
2.	TBF applications a) Eva Naninck b) James Butcher c) Kassandra Harding d) Discussion e) Decision
3.	TTF applications a) Discussion b) Decision
4.	Closing

Agenda topic		
N°	Topic	Status/Comment
1)	Welcome + Quorum	Lars Bode welcomes everyone and explains the procedure of today: Each TBF applicant will present her/his project, the board members will discuss the TBF applications after all three presentations, the discussion of the TTF applications follows the TBF discussion. The board is quorate with 5 of the 7 CB members present on the WebEx call. Shannon Kelleher summarizes the review process. Each application was reviewed by two SRB members and reviews were given to all SRB members during the SRB call on August 14, 2017. Each application was scored by all present SRB members during the call based on the given reviews. The SRB decided concordantly to take an average score of 3.0 as cut-off to proceed the application to the CB. None of the present member declared a conflict of interest.
2)	TBF applications	According to the discussion in the SRB, the SRB voted for the applications of Eva Naninck, James Butcher and Kassandra Harding to be proceeded to the CB.
a)	Eva Naninck	Eva Naninck presents her research proposal to the board via WebEx. Eva Naninck sees the TBF as a great opportunity for her to move from neuroscience into the field of human milk and lactation and to advance her research career. Eva Naninck answers questions of the board members.
b)	James Butcher	James Butcher presents his project to the board via WebEx. James Butcher sees the TBF as a chance to advance his career to a more senior research associate. James Butcher answers questions of the board members.
c)	Kassandra Harding	Kassandra Harding presents her application to the board via WebEx. Kassandra Harding sees the TBF as an opportunity to gain more knowledge of the field of breastfeeding advocacy research. Kassandra Harding answers questions of the board members.
d)	TBF discussion	Lars Bode reflects the final scores of each application. Eva Naninck was scored with an average of 2.8, James Butcher received an average score of 2.4 and Kassandra Harding was scored with an average score of 2.3 by the SRB. Lars Bode opens the discussion: <ul style="list-style-type: none"> Eva Naninck: Katharina Lichtner liked the application and mentions the good preparation of the presentation. She highlights the bridge character of the application. Donna Geddes likes the application as well but has questions on the power of the clinical study (60 participants seem to be too less to receive an adequate statistical power). She also highlights the very ambitious time plan of the application and questions if the time plan can be met. Donna Geddes further mentions that she has the feeling that the study is fitted into an existing cohort which itself is nothing negative. In addition, Donna Geddes questions if the applicant considered the entire picture of the project. Lars Bode highlights the very high ambitions of the project. He particularly stresses the fact that HMO analysis is not yet established and that itself will take 6-12 months. He follows the comment from Donna Geddes and questions the statistical power. Katharina Lichtner asks if the project as it is now could lead to further funding after this year even if it has a bad statistical power. This is affirmed by the other board members. For Katharina Lichtner it would be ok to seed finance a study that may be underpowered but has the chance to lead to results that later on will lead further funding. Meghan Azad thinks the project is interesting but too ambitious. Shannon Kelleher also highlights the ambitions of the project. But for her, great ambitions are also a positive sign. Shannon Kelleher rats the objectives as minimal. Shannon Kelleher assesses the translational/bridge aspect of the application as very good. James Butcher: Donna Geddes thinks that the presentation and application was very well articulated. She has no doubt that he will achieve the goals. Lars Bode follows this comment as he thinks that the project is well laid out. Shannon Kelleher highlights that the application is well focused and thought-through. She sees a high potential of the project to improve the field. Meghan Azad has the feeling that his career goals are not as high as one would wish for (the applicant describes his career path as to enter into a senior research associate). Meghan would like to see people with a career goal to become an independent researcher. Donna Geddes and Shannon Kelleher have the same feeling. Katharina Lichtner sees the application as not very innovative. Kassandra Harding: Katharina Lichtner likes this application more than the application of James Butcher. She would like to see a balance between medical/wet-lab projects and sociology projects. For this reason, she prefers the application of Kassandra. Katharina Lichtner discloses that the Family Larsson-Rosenquist Foundation funds the Becoming Breastfeeding Friendly project in Yale on which the presented project will

		<p>work. Katharina Lichtner is not the project manager within FLRF and does not know the applicant. Therefore, she does not feel conflicted with that application and applicant. The other members have no objections.</p> <p>Shannon Kelleher is enthusiastic about the project. She thinks the project reveals a very well balanced scientific approach.</p> <p>Meghan Azad thinks the project is interesting and likes it.</p> <p>Donna Geddes thinks it is an interesting project and likes it. She would like to highlight that the project is rather an advocacy project than a project on breastfeeding rates.</p>
e)	TBF decision	<p>To summarize, the members highlight that the project of Eva Naninck is very ambitious and that it would take about 2-3 years to achieve the goals of the project as it is proposed to the board. Sharon Kelleher has the feeling that the project would be more successful if it concentrates on one part.</p> <p>Lars Bode asked the board if they agree to fund James Butcher and Kassandra Harding with the two TBFs of this year.</p> <ul style="list-style-type: none"> • Donna Geddes: yes • Katharina Lichtner: yes • Lars Bode: yes • Meghan Azad: yes • Shannon Kelleher: yes <p>The Counsel Board concordantly votes with no abstentions to award James Butcher and Kassandra Harding with a TBF.</p>
3)	TTF applications	<p>Lars Bode opens the discussion of the two proceeded TTF applications. He highlights that both applicants have a position as Assistance Professors and asked the members about their opinion to fund more senior researcher rather than a trainee. All present board members think that the idea of the fund is not to fund university faculty members but rather to fund young researcher at their beginning of career. The board does not want to set a precedent by funding senior researchers. Therefore, the two applications are carefully discussed.</p>
a)	TTF discussion	<p>a) Ifeyinwa Asiodu The board highlights consistently that this application won't provide any new knowledge or a new relationship to the applicant. It is once more highlighted that the applicant being an Assistant Professor is not a trainee anymore. The board think it is hard to put this application under the scope of the TTF.</p> <p>b) Kyly Whitfield The board likes that the project leads to new knowledge for the applicant even though she has a faculty position.</p>
b)	TTF decision	<p>Vote 1: Do you agree to decline the application of Ifeyinwa Asiodu?</p> <ul style="list-style-type: none"> • Donna Geddes: yes • Katharina Lichtner: yes • Lars Bode: yes • Meghan Azad: yes • Shannon Kelleher: yes <p>The Counsel Board concordantly agrees without any abstention to decline the application Ifeyinwa Asiodu.</p> <p>Vote 2: Do you agree to award Kyly Whitfield with the TTF?</p> <ul style="list-style-type: none"> • Donna Geddes: yes • Katharina Lichtner: yes • Lars Bode: yes • Meghan Azad: yes • Shannon Kelleher: yes <p>The Counsel Board concordantly decides without abstention to award Kyly Whitfield with the TTF.</p>
4)	Closing	<p>Lars Bode thanks the board member for their time and closes the call.</p>

For the TEP Counsel Board:

Zug, August 22, 2017
Place and Date



Kathrin Litwan
Secretary of the TEP

ISRHML – Family Larsson-Rosenquist Foundation

trainee expansion program

Decision Note – Counsel Board

Meeting		
Date	Tuesday, August 22, 2017	
Members	President of ISRHML Lars Bode, Chairman of the Counsel Board	Present
	President Elect of ISRHML Sharon Donovan	Excused
	Treasurer of ISRHML Michelle McGuire	Absent
	Secretary of ISRHML Donna Geddes	Present
	President of the TEP committee Meghan Azad	Present
	Chair of the Science Review Board Shannon L. Kelleher	Present
	Family Larsson-Rosenquist Foundation Katharina Lichtner	Present
	Secretary	Kathrin Litwan

The TEP Counsel Board decides on Tuesday, August 22, 2017 the following:

Decisions taken		
N°	Topic	Decision
1.	TBF award	<p>The Counsel Board was asked following question: Do you agree to fund James Butcher and Cassandra Harding with this year's TBFs?</p> <ul style="list-style-type: none"> • Donna Geddes: yes • Katharina Lichtner: yes • Lars Bode: yes • Meghan Azad: yes • Shannon Kelleher: yes <p>The Counsel Board concordantly votes without any abstentions to award James Butcher and Cassandra Harding with the TBF</p>
2.	TTF award	<p>The Counsel Board was asked following questions:</p> <p>Vote 1: Do you agree to decline the application of Ifeyinwa Asiodu?</p> <ul style="list-style-type: none"> • Donna Geddes: yes • Katharina Lichtner: yes • Lars Bode: yes • Meghan Azad: yes • Shannon Kelleher: yes <p>The Counsel Board concordantly agrees without any abstention to decline the application Ifeyinwa Asiodu.</p> <p>Vote 2: Do you agree to award Kyly Whitfield with the TTF?</p> <ul style="list-style-type: none"> • Donna Geddes: yes • Katharina Lichtner: yes • Lars Bode: yes • Meghan Azad: yes • Shannon Kelleher: yes <p>The Counsel Board concordantly decides without abstention to award Kyly Whitfield with the TTF.</p>

For the TEP Counsel Board:

San Diego, California, August 24, 2017
Place and Date

Winnipeg, Manitoba, August 24, 2017
Place and Date



Lars Bode
Chairman of the TEP Counsel Board
President of ISRHML



Meghan Azad
President of the TEP committee